

MINUTES- 3rd June 2019- ST MICHAEL'S JUNIOR PTA

MEETING CALLED BY	SMJ PTA
TYPE OF MEETING	PTA Meeting
FACILITATOR	Lian Preston
NOTE TAKER	Lian Preston
ATTENDEES	Lian (Chair), Hazel (Parent), Mrs Carpenter (LSA), Ruth (Parent) & Vicky(Parent)
APOLOGIES	Mellissa(Vice) &, Mrs Bundy (Deputy Head) & Alyson(Parent)

15:30 Meeting commenced

Welcome - Lian Preston welcomed committee members, teachers and parents to the meeting.

DISCUSSION	Ice Cream Sale	
Lian had email confirmation from Mrs Tyler to hold ice cream sales on Fridays after school from the library. She will go buy ice creams and lollies tomorrow to fill chest freezer ready for it. She will advertise via FB, asked if anyone can help to please let us know. Not going to hold a sale on 28 th June as FOSM are holding their summer fete.		
CONCLUSION		
Hazel can help out on Friday		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Advertise ice cream sale	Lian	Tonight
Buy ice creams	Lian	Tomorrow
Helpers for Friday	Lian & Hazel confirmed	Ask on FB

DISCUSSION	Sports Morning	
Suggestion is to sell ice creams / lollies to parents and siblings during the event. Can sell crisps, cans and bottled water. Discussion about the fact the junior school children maybe upset they are not allowed them we will just remind them that we will be holding a sale on the Friday 14 th June.		
CONCLUSION		
Email Mrs Bundy and Mrs Tyler to double check the plans for us selling snacks		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Email Mrs Bundy & Mrs Tyler	Lian	Tonight

DISCUSSION	Cinema	
Mrs Tyler has sent Lian adjustments to be made, these will be completed this evening ready to send out to children ASAP.		
CONCLUSION		
Alter the cinema poster and letter and send back to Mrs Tyler for approval		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Adjust cinema paperwork	Lian	Tonight

DISCUSSION	Choir T shirt, PA system, Library books from AOB last meeting	
Need to email Mrs Bundy and Mrs Tyler for the update on these.		

DISCUSSION	Legoland from AOB last meeting	
Mrs Carpenter looked into this in more detail and what looked like a really good deal on the surface worked out to be a lot less good, where we have to buy block tickets and then sell them on so no guarantee you sell them all		
CONCLUSION	Will not be signing up for this	

DISCUSSION	AOB	
We are still in need of a new secretary. Mr Haydon asked us for £90 floats for world at work week. Lian said she will ask Jon to organize this for the end of the week. Lian has made consent forms for Year 6 Leavers Hoodies for 2020 which Mrs Tyler has approved; Lian is photocopying these after the meeting and then putting them in the Year 5 registers to be distributed tomorrow.		
CONCLUSION		
Lian to photocopy and distribute hoodie consent forms to year 5 & arrange Yr 6 floats.		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Arrange float Year 6	Lian to ask Jon	Tonight

NEXT MEETING: Monday 1st July 15:30

VENUE: The Ark, St Michael's Junior School

FINAL COMMENTS AND THANKS MADE BY THE CHAIR PERSON.

MEETING CONCLUDED AT [15:50]

Checked as correct by Chair.....Date.....