



# St. Michael's CE Junior School

## Behaviour Policy

**Last Review Date:** September 2018

**Next Review Date:** September 2019

**Owner:** Governing Body

**Distribution List:** All Staff

**Owner's Signature:**

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*St. Michael's CE (Controlled) Junior School aims to provide a caring Christian Community where everyone is valued and nurtured within a safe environment. All our policies take account of and reflect the distinctive nature of our Church of England School.*

### Introduction

We are committed to providing a high standard of education through effective teaching and learning for all pupils. We have high expectations of work, behaviour, conduct and presentation for our staff and children. We believe that children learn best when there is a consistency of approach and everyone is working towards the same goals. There is a shared responsibility from all members of the school community to ensure that children become confident learners, good citizens, live safe and healthy lives and make a positive contribution to society.

### School Values – St. Michael's Journey to Success

We work on the basis of three overarching values: Respect, Courage and Resilience

Based on these values, we focus our behaviour on the following principles:

We are considerate, caring and polite

We face new challenges and learn from our mistakes

We do our best and never give up

We have pride in ourselves

### Implementation

**What pupils can expect from the school:**

- Treat children and adults fairly with care, courtesy and kindness.
- Promote good behaviour in children using a range of positive rewards and praise.
- Be approachable and listen to any concerns.
- Set high expectations and clear boundaries, creating class rules with the children.
- Be consistent in the approach to rewards and sanctions.
- Model good behaviour and courtesy to others.
- Opportunities to discuss behaviour via Collective Worship, the PSHE curriculum, Circle Time and general class discussions.

**What the school can expect from the pupils:**

- Wear their uniform with pride.
- Follow instructions and listen to others, putting their hand up to ask or answer questions.
- Use appropriate language and speak to others with respect.
- Walk around the school quietly and speak in class with an indoor voice.
- Follow class and school rules and procedures.
- Be honest at all times and take responsibility for their actions.
- Care for class, own and each other's property and resources.
- Be an excellent role model to others.
- Report to an adult any incidences of inappropriate behaviour.

- Be ambassadors for the school and represent the school admirably outside the school environment.
- Be willing to learn from mistakes and be prepared to change behaviour

#### **What the school can expect from parents/ carers:**

- Support the principles of the Behaviour Policy and agree to communicate with the School should the need arise.

#### **Expected Behaviour**

##### **Classroom**

- Talk with a quiet voice
- Keep the classroom tidy
- Follow the class rules
- Remember the School Values and model them
- Use Please and Thank you
- Respect others in class by being polite and listening when they speak
- Concentrate, work hard and complete all activities
- Complete activities to the best of their ability

##### **Around the School**

- Walk at all times on the left hand side
- Move around quietly and calmly
- Keep the corridors tidy – pick up coats
- Hold the door open for other children and adults
- Acknowledge each other and greet each other politely
- Wear uniform appropriately – eg shirts tucked in; hair tied up; appropriate footwear
- Use appropriate and respectful language at all times

##### **Playground/Field**

- Play appropriately, showing respect for others and for equipment used
- Look after our environment
- Listen to adults on duty
- Stop and stand still when the first whistle goes and line up silently when the whistle is blown a second time
- Walk in calmly and silently
- Put litter in the bin

##### **Collective Worship**

- Enter the hall silently and listen to the music
- Listen carefully and remember to put up hand if answering a question
- Leave the hall silently
- Wait silently to be dismissed from the hall

##### **Dining Hall**

- Remove coats and hats before entering hall
- Enter the hall calmly and quietly
- Collect food quietly and politely

- Use indoor voices at all times
- Walk through the hall carefully at all times
- Remember to say Please and Thank you
- Show good table manners when eating
- Do not talk with your mouth full
- Pick up any food or litter that is dropped
- Put up hand to ask for help or to leave the table when finished
- Ensure you clear up your own plates, cups etc and stack carefully
- Help each other
- Listen to the Lunchtime Supervisors and show respect at all times

### **Promoting Positive Behaviour**

Praising the children's good behaviour, manners and efforts are fundamental to the practice at St Michael's Junior School. In addition, the following rewards are used.

#### **House Points**

Any member of staff may award a House Point to a child for achievement within their learning. House Points will be collected by the House Captains weekly and celebrated in Collective Worship. At the end of the academic year, the House with the highest number of House Points will be awarded the House Cup.

#### **Raffle Ticket Reward Scheme**

Any member of staff may award a Raffle ticket to a child who demonstrates the school values, behaves well, is polite and treats others with respect. The raffle tickets are collected by the Class Teacher in a container and a small reward given to the child whose name is picked out of the container on a Friday.

#### **Celebration Certificates**

Celebration certificates will be awarded each week in Celebration Worship. Each class teacher will award 3 certificates per week to those 3 children within their class who have made a positive contribution to school life. These will be awarded in Celebration Worship.

#### **Headteacher Award Certificates**

Each week one child will receive a Headteacher Award. A child may be nominated for one of the three categories: Sustained Effort, Kindness and Consideration or Achievement. The child will receive a certificate and a St Michael's coloured badge according to the category.

#### **Headteacher Termly Awards**

At the end of each term 3 children will be selected to win a termly trophy. There is also one for each of Sustained Effort, Kindness and Consideration, and Achievement. Each winner will keep a trophy for one term and will receive a trophy badge which is coloured according to the category, and a certificate.

#### **Headteacher Award Stickers**

Any member of staff may refer a child to the Headteacher in respect of any work or behaviour of a particularly high standard for a Headteacher's Award.

#### **Attendance and Punctuality Certificates**

Attendance Ted and Punctual Polly are awarded to the class (or classes) each week who have the best attendance and/ or punctuality (two separate awards). This is also celebrated in Celebration

Worship. Outstanding attendance is celebrated by the award of a certificate by the Headteacher at the end of each term and academic year

### **Class Reward Chart**

In each class the children can, as a collective, earn stickers for their class reward chart. Once they have earned 50 stickers and completed the chart, they will be given a class reward that the children will decide upon alongside the class teacher.

### **Stickers**

Any member of staff may award an additional sticker for good work, trying hard, positive behaviour or attitudes shown in any area. These stickers will be awarded either directly to the child to stick on their uniform and take home, or will be placed on work where appropriate.

### **Sanctions**

Any child who chooses not to follow the behaviour expected within school will be subject to the following sanctions in order:

Any child who chooses not to follow the behaviour expected within school will be subject to the following sanctions in order:

1. Verbal warning and explanation of why the behaviour is unacceptable.
2. If behaviour continues, child to be asked to move from the task/ situation eg move to a different location within the classroom/ play in a different place/sit with an adult if appropriate.
3. If behaviour continues, child will miss part of playtime/ favourite activity/ stay with an adult on the day in question and will have an additional discussion with their class teacher.
4. If behaviour continues, Class Teacher to call Parents and arrange meeting to discuss behaviour.
5. If behaviour continues, Year Leader to be informed. Year Leader to speak with child.
6. If behaviour continues, Year Leader to arrange a formal meeting with Parents.
7. If behaviour continues, Headteacher (or Deputy Headteacher in her absence) to be informed. Headteacher (or Deputy Headteacher) to speak with child.
8. If behaviour continues, Headteacher (or Deputy Headteacher in her absence) to arrange a formal meeting with Parents.
9. Headteacher (or Deputy Headteacher in her absence) may activate fixed term exclusion procedure followed by permanent exclusion if necessary (in line with Hampshire guidance).

NB Any deliberate act of violence will escalate to Point 4 immediately, and the Headteacher will be informed.

### **Lunchtime and Breaktime Procedures**

**For incidences of unacceptable or persistent inappropriate behaviour at lunchtime or playtime, children will be issued a red slip. The red slip records the reason for the slip being given. When a child receives a red slip they will have to miss their lunchtime play the following day. Staff on duty record the incident in a book held at the school office. This is then recorded on the school's electronic behaviour system. Parents are also sent a text message informing them that their child has received a red slip for their behaviour. The member of staff on rota for detention duty will collect the book and ensure those children who received a sanction are in attendance at the detention. A member of the Senior Leadership Team will monitor the names of the children who receive red slips on a regular basis. An appointment may be made for parents to meet with the Headteacher in certain cases.**

### **Monitoring and Review**

It is the role of the Leadership Team and Governors to monitor the policy and practice of school behaviour.

This policy will be reviewed at least every 2 years.