



St. Michael's C.E. (Controlled) Junior School

Church Lane East, Aldershot, Hampshire, GU11 3SS
Headteacher: Mrs Steph Tyler

4th September 2019

Dear Parents,

We have organised a visit to Butser Ancient Farm as part of this term's work on Stone Age to Iron Age. The children will be taking part in various activities including archaeology, clunching, pottery and cordage.

The visit will take place on Wednesday 18th September, leaving school at 9.00 am, travelling by coach and returning to school by 3.20pm. The children will need to be in school for registration by 8.45 am to enable a prompt departure please. The party leader will be Mrs Bennett. We do require parent helpers on this trip. If you are available to lead a group on this day, please indicate your availability on the form below. Please note that the school may be required to obtain a DBS certificate, if not already held.

The children are required to wear their school sweatshirt/cardigan, old trousers/joggers, study shoes/trainers, a waterproof coat, and will need a packed lunch and water bottle (in a small bag that the child can carry). Please complete the slip below if you would like the school to provide a packed lunch.

If your child needs regular medication, please ensure that this is in school for this visit in a named plastic container. This includes asthma inhalers. An instruction / authorisation sheet for the medication is available from the school office and needs to be completed prior to the visit.

In order for this trip to go ahead a voluntary contribution of £17.30 is requested to contribute towards the cost of travel and the field trip programme provided by Butser Ancient Farm. If insufficient contributions are received, the visit may have to be cancelled. Payment can be made by cash or cheque (payable to St Michael's Junior School) or using the online payments facility.

The visit is covered by the County's Insurance policy, a copy of which can be obtained from the office.

The school has emergency contact arrangements; the school will be notified of any difficulties by the leader of the party, who will be carrying a mobile phone. Similarly if there is a family emergency please contact the school who will contact the party leader.

Please complete the attached consent form and return to the school office with a voluntary contribution no later than Friday 13th September, in order for us to finalise our arrangements.

No child can be permitted to make the visit without completed consent forms with current medical information.

Yours sincerely,

Yr. 3 Team

Telephone 01252 322933 Fax 01252 331688
Email: adminoffice@st-michaels-jun.hants.sch.uk
Website: www.stmichaelscejunior.co.uk



PERMISSION SLIP TO BE RETURNED TO THE SCHOOL WITH YOUR
VOLUNTARY CONTRIBUTION BY FRIDAY 13TH SEPTEMBER.

I give permission for my child named below to take part in the visit to Butser Ancient Farm on Wednesday 18th September.

CHILD'S NAME _____ CLASS _____

PLEASE DELETE AS APPROPRIATE

- I enclose the amount of £.....
- I have already paid the £..... online.

Date _____

My contact number on that day will be

- I confirm that my child is in good health.
- I need to discuss my child's health prior to the visit.

My child needs to take medication with him/her on the visit. I will ensure that this is in school and a parent instruction and authorisation has been completed by me.

- I would like to order a school packed lunch for my child on this day (cost £2.40)
- I am able to volunteer to accompany the group on this visit.

In the event of any illness or accident, I consent to any medical treatment which might include the use of anaesthetics.

Signed _____ Date _____